Dear Candidate, November 2026

Thank you for your interest in the position of **First Aid Support Assistant** (Temporary, maternity cover) at Blatchington Mill School.

Blatchington Mill is a successful and popular secondary school maintained by Brighton and Hove City Council.

This is a grade B role and the level of responsibility and ability is outlined in the generic job description, these documents are standardised for use across many different jobs throughout Brighton and Hove. The job description is an indicator of the level of responsibility and ability required.

The first aid team are based in our medical room and respond to calls for assistance across our school to support teaching and learning by keeping students and staff safe and well.

It is a physical role with a requirement to be able to move around our large site, sometimes responding to urgent needs. Empathy and care are essential qualities but firmness is sometimes needed to ensure that students minimise their time out of classes.

We work well as a team at this school and we have many staff who are trained in first aid who are able to support.

As well as the hands-on aspects of first aid the successful candidate would support visits from outside agencies such as the school nurse, the immunisation service and physiotherapists.

There are administrative tasks that need carrying out in relation to first aid, health and safety and general support of students and our school. This is a role that entails a good level of communication with a wide range of individuals as you will be working closely with students, their families, staff, child protection colleagues, health professionals and advisory bodies.

The Senior Leadership Team at Blatch have high expectations of staff and students alike, this leads to a demanding but very satisfying work environment.

We look forward to receiving your completed application form.

Regards

Sarah Hextall – Business Manager